



Milwaukee Metropolitan Sewerage District

260 West
Seeboth Street
Milwaukee, WI
53204

Meeting Minutes Commission

Dan Devine, Chair
Eugene Manzanet, Vice Chair
Dan Bukiewicz, Tim Carpenter, Cavalier C. Johnson,
LaTonya Johnson, Bryan L. Kennedy, Ph.D., Kris Martinsek
Jeff Stone, John Swan, III, Corey Zetts

Monday, April 27, 2020

9:00 AM

Skype Online Meeting/Conference Call

CALL TO ORDER

Commission Chair Commissioner Devine called the meeting to order at 9:08 a.m.

RECORD ROLL

Present 11 - Dan Bukiewicz, Tim Carpenter, Dan Devine, Cavalier C. Johnson, LaTonya Johnson, Bryan L. Kennedy Ph.D., Eugene Manzanet, Kris Martinsek, Jeff Stone, John Swan III, and Corey Zetts

Commissioner Martinsek joined the meeting at 9:11 a.m. during the Operations and Maintenance Report.

Commissioner Manzanet joined the meeting at 9:13 a.m. during the Operations and Maintenance Report.

Commissioner Carpenter joined the meeting at 9:14 a.m. during the Operations and Maintenance Report.

Approval of Proceedings of Regular Commission Meeting held March 26, 2020 and Special Commission Meeting held April 15, 2020

A motion was made by Commissioner Kennedy, seconded by Commissioner Zetts. The motion carried by a voice vote.

NEW BUSINESS

[20-004-1](#)

Operations and Maintenance Report for February & March 2020 - Pat Obenauf & Scott Royer

The Commission received a PowerPoint presentation from Patrick Obenauf, Manager of Contract Compliance, and Scott Royer, General Manager, Veolia Water Milwaukee, LLC.

Commissioner Martinsek joined the meeting at 9:11 a.m. during this presentation.

Commissioner Manzanet joined the meeting at 9:13 a.m. during this presentation.

Commissioner Carpenter joined the meeting at 9:14 a.m. during this presentation.

OPERATIONS COMMITTEE MEETING REPORT

Items 1 and 3-5 were taken as a block.

- 1 [20-048-4](#) Award of Contract J06066C03, Protective Relay Upgrades at Jones Island Water Reclamation Facility, and Approve Changes in Total Project Costs

A motion was made by Commissioner Swan, seconded by Commissioner Kennedy, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

- 2 [20-049-4](#) Contract J04072D01, Engineering Services - Milorganite® Transport and Silo Storage Equipment Replacement at Jones Island Water Reclamation Facility

A motion was made by Commissioner Swan, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 10 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Swan III and Commissioner Zetts

No: 0

Abstained: 1 - Commissioner Stone

- 3 [20-050-4](#) Contract J01028D01, Engineering Services, Jones Island Water Reclamation Facility Primary Clarifiers Drive Improvements

A motion was made by Commissioner Swan, seconded by Commissioner Kennedy, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

- 4 [20-051-4](#) Change Order Request, Purchase Order No. 9658, Material Capital Repair or Replacement No. 1038, South Shore Water Reclamation Facility Effluent Pump #3 Repairs

A motion was made by Commissioner Swan, seconded by Commissioner Kennedy, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

- 5 [20-052-4](#) Change Order Request, Contract C05051D01, Engineering Services, Edgewood Avenue Near Surface Collector Extension, and Restore the Executive Director's Original Delegated Authority

A motion was made by Commissioner Swan, seconded by Commissioner Kennedy, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

POLICY, FINANCE & PERSONNEL COMMITTEE MEETING REPORT

Items 6-11 and 13-16 were taken as a block.

- 6 [20-053-4](#) Repeal Commission Policy 1-01.15, Watercourse Policy, and Create Commission Policy 1-01.15, Flood Risk Reduction Policy

A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

- 7 [20-054-4](#) Authorization of a Public Hearing Regarding Proposed Amendments to MMSD Rules, Chapter 13, Surface Water and Stormwater

A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts

No: 0

- 8 [20-055-4](#) Approval of the Beaver Creek Watercourse Management Plan
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 9 [20-056-4](#) Agreement between the Milwaukee Metropolitan Sewerage District and the Village of Brown Deer Regarding Voluntary Property Acquisition
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 10 [20-057-4](#) Contract W11031D06, Community Outreach Services, North 30th Street Corridor Wet Weather Relief - West, Phase II
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 11 [20-058-4](#) Revision of Resolution 17-022-2, the 2010-2020 Private Property Inflow and Infiltration Reduction Program Policy
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0

- 12 [20-059-4](#) Amend the 2020 Capital Budget and Create the Project M03109, Energy Plan for MMSD Facilities
- A motion was made by Commissioner Stone, seconded by Commissioner Bukiewicz, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 13 [20-060-4](#) Award of Contract M01037C02, Standby Generator and Pavement Upgrades
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 14 [20-061-4](#) Approve Change in Total Project Cost for Project W10004, Milwaukee River - North Avenue to Silver Spring Drive, and Approval to Create One Senior Project Manager Position
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 15 [20-062-4](#) Develop Administrative Policy Regarding Restroom Facility Reconstruction
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0

- 16 [20-063-4](#) Approval of Paid-Time Leave During Business Continuity Plan
- A motion was made by Commissioner Stone, seconded by Commissioner Manzanet, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 17 [20-064-4](#) Authorizing the Transfer of Funds in the 2019 Operations and Maintenance Budget and the Transfer of Funds in the 2019 Capital Budget
- A motion was made by Commissioner Stone, seconded by Commissioner Zetts, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0
- 18 [20-065-4](#) Initial Resolution Authorizing the Sale and Issuance of Not to Exceed \$28,000,000 General Obligation Refunding Bonds, and Certain Related Details
- A motion was made by Commissioner Stone, seconded by Commissioner Martinsek, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 11 - Commissioner Bukiewicz, Commissioner Carpenter, Commissioner Devine, Commissioner Johnson, Commissioner Johnson, Commissioner Kennedy Ph.D., Commissioner Manzanet, Commissioner Martinsek, Commissioner Stone, Commissioner Swan III and Commissioner Zetts
- No:** 0

ORGANIZATION & ADMINISTRATION

[20-003-1](#)

EXECUTIVE DIRECTOR'S REPORT

- A. Monthly Reports
- B. Staff Recognition (Kevin Shafer)
- C. 2050 Facilities Plan Update (Karen Sands)
- D. Annual Performance Report (Christine Durkin)

A. *No report.*

B. *Kevin L. Shafer, P.E., Executive Director, thanked all staff for their efforts during the safer at home order.*

C. *The Commission received a PowerPoint presentation from Karen Sands, Director of Planning, Research, and Sustainability.*

D. *The Commission received a PowerPoint presentation from Christine Durkin, Management and Budget Analyst, with comments by Kevin L. Shafer, P.E., Executive Director.*

CLOSED SESSION

It was moved by Commissioner Devine, seconded by Commissioner Kennedy, to convene into closed session at 10:13 a.m.; the motion carried by a roll call vote.

CS1 20-068-4

Deliberating the Investment of Public Funds for Which Competitive and Bargaining Reasons Require a Closed Session for Real Estate Negotiations for the NS-12 Collector System Improvements Project, 106001

Heard in closed session

CS2 20-069-4

Deliberating the Investment of Public Funds for Which Competitive and Bargaining Reasons Require a Closed Session for Real Estate Negotiations for the Voluntary Acquisition of Property at 9223 North ~~Brown Deer~~ Green Bay Road

The item was retitled to correct an error in the address. The subject property is at 9223 North Green Bay Road. The agenda and resolution incorrectly indicated 9223 North Brown Deer Road as the address.

Heard in closed session

CS3 20-070-4

Complaint with State of Wisconsin Department of Workforce Development Regarding Alleged Violation of the Wisconsin Fair Employment Act, Wis. Sections 111.31-111.397 Wis. Stats

Heard in closed session

CS4 20-071-4 Executive Director Annual Performance Review

Heard in closed session

ADJOURNMENT

The meeting was adjourned from closed session at 11:08 a.m.

**Anna Kettlewell, Commission Secretary
Milwaukee Metropolitan Sewerage District**