



# Milwaukee Metropolitan Sewerage District

260 West  
Seeboth Street  
Milwaukee, WI  
53204

## Meeting Minutes Policy, Finance & Personnel Committee

*Eugene Manzanet, Chair  
Dan Devine, Vice Chair  
Tim Carpenter, Jeff Stone, Corey Zetts  
Kris Martinsek, Ex-Officio*

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Monday, October 14, 2019

9:05 AM

Dennis M. Grzezinski Conference Room

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### CALL TO ORDER

*Committee Chair Commissioner Manzanet called the meeting to order at 9:21 a.m.*

### RECORD ROLL

**Present** 5 - Tim Carpenter, Dan Devine, Eugene Manzanet, Jeff Stone, and Corey Zetts

**Excused** 1 - Kris Martinsek

*Other Commissioners Present: Kathy Ehley, LaTonya Johnson, Bryan L. Kennedy, Ph.D., and John Swan, III.*

### Approval of Proceedings of Regular Committee Meeting held September 9, 2019

**A motion was made by Commissioner Carpenter, seconded by Commissioner Devine. The motion carried.**

### NEW BUSINESS

- 4     [19-139-10](#)     Authorization to Execute a Maintenance Covenant for Project No. P-2872 to Plant Stormwater Trees

*The Committee received a PowerPoint presentation from Karen Sands, Director of Planning, Research, and Sustainability, with comments by Nadia Vogt, Senior Project Manager.*

*Commissioner Carpenter requested a listing of the proposed tree species and details on upcoming public engagement activities related to this project.*

**A motion was made by Commissioner Devine, seconded by Commissioner Carpenter, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**

- 5      [19-140-10](#)      Destruction of District Records Pursuant to Commission Policy 1-76.04, Records Retention Policy
- The Committee received a presentation from Scott Johanning, Director of Information Systems, with comments by Kevin L. Shafer, P.E., Executive Director, and John Wiesinger, Information Governance Manager.*
- A motion was made by Commissioner Carpenter, seconded by Commissioner Devine, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 6      [19-141-10](#)      Authorization to Execute an Intergovernmental Cooperation Agreement for Capital Project W97004PY090 to Install Green Infrastructure and Disposal of Excess Lands
- The Committee received a PowerPoint presentation from Stephen McCarthy, Program Manager - Greenseams®, with comments by Kevin L. Shafer, P.E., Executive Director.*
- A motion was made by Commissioner Carpenter, seconded by Commissioner Zetts, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 7      [19-142-10](#)      Adopting the Operations and Maintenance Budget for the 2020 Fiscal Year
- The Committee received a presentation from Mickie Pearsall, Director of Finance/Treasurer.*
- A motion was made by Commissioner Carpenter, seconded by Commissioner Devine, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 8      [19-143-10](#)      Adopting the Capital Budget for the 2020 Fiscal Year
- The Committee received a presentation from Mickie Pearsall, Director of Finance/Treasurer, with comments by Kevin L. Shafer, P.E., Executive Director.*
- A motion was made by Commissioner Devine, seconded by Commissioner Carpenter, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 9      [19-144-10](#)      Levying of Taxes for the Milwaukee Metropolitan Sewerage District Capital Purposes for the 2020 Fiscal Year
- The Committee received a presentation from Mickie Pearsall, Director of Finance/Treasurer.*
- A motion was made by Commissioner Devine, seconded by Commissioner Carpenter, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**

- 10     [19-145-10](#)     Authorizing and Providing for the Sale and Issuance of Two Series of General Obligation Sewerage System Promissory Notes, Levying Taxes for the Payment Thereof, and All Related Details

*The Committee received a presentation from Mickie Pearsall, Director of Finance/Treasurer.*

**A motion was made by Commissioner Stone, seconded by Commissioner Carpenter, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**

- 11     [19-146-10](#)     Approval of Job Content Values and Job Titles

*The Committee received a presentation from Kevin L. Shafer, P.E., Executive Director.*

**A motion was made by Commissioner Devine, seconded by Commissioner Carpenter, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

## ORGANIZATION & ADMINISTRATION

### [19-002-1](#)     EXECUTIVE DIRECTOR'S REPORT

#### A. Monthly Reports

*A. Kevin L. Shafer, P.E., Executive Director, reported on the District's percent capture and clean for the year.*

## ADJOURNMENT

*It was moved by Commissioner Carpenter, seconded by Commissioner Devine, to adjourn. The motion carried.*

*As there was no further business, the meeting was adjourned at 10:02 a.m.*

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Anna Kettlewell, Commission Secretary  
Milwaukee Metropolitan Sewerage District