



Milwaukee Metropolitan Sewerage District

260 West
Seeboth Street
Milwaukee, WI
53204

Meeting Minutes Commission

*John R. Hermes, Chair
Kris Martinsek, Vice Chair
James A. Bohl, Kathy Ehley, Ben Gramling,
Carl Krueger, Eugene Manzanet, José G. Pérez,
John Swan, III, Michael A. West*

Monday, February 27, 2017

9:00 AM

Dennis M. Grzezinski Conference Room

CALL TO ORDER

Commission Chair Commissioner Hermes called the meeting to order at 9:00 a.m.

RECORD ROLL

Present 9 - James A. Bohl, Ben Gramling, John R. Hermes, Carl Krueger, Eugene Manzanet, Kris Martinsek, José G. Pérez, John Swan III, and Michael A. West
Excused 1 - Kathy Ehley

Commissioner Pérez arrived at 9:08 a.m. during the Operations and Maintenance Report.

Approval of Proceedings of Regular Commission Meeting held January 23, 2017

A motion was made by Commissioner West, seconded by Commissioner Bohl.
The motion carried.

NEW BUSINESS

[17-004-1](#)

Operations and Maintenance Report for January 2017 - Pat Obenauf & Scott Royer

The Commission received a PowerPoint presentation from Patrick Obenauf, Manager of Contract Compliance, and Scott Royer, General Manager, Veolia Water Milwaukee, LLC.

Commissioner Pérez arrived at 9:08 a.m. during this report.

OPERATIONS COMMITTEE MEETING REPORT

Items 1-2 were taken as a block.

- 1 [17-019-2](#) Award of Contract P01005C02, Interplant Sludge System Improvements - Jones Island and South Shore Water Reclamation Facilities Interplant Sludge Pump Stations Valves Replacement

A motion was made by Commissioner Krueger, seconded by Commissioner Manzanet, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

- 2 [17-020-2](#) Contract J06026D01, Jones Island and South Shore Water Reclamation Facilities Lighting Upgrade Design

A motion was made by Commissioner Krueger, seconded by Commissioner Manzanet, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

POLICY, FINANCE & PERSONNEL COMMITTEE MEETING REPORT

Items 3-5 were taken as a block.

- 3 [17-021-2](#) Amendment of the Watercourse Policy (Commission Policy 1-01.15) to Clarify How the District Will Fund Bridge and Culvert Replacement, Remove the Existing Watercourse Project Prioritization System, and Upgrade Terminology

A motion was made by Commissioner Manzanet, seconded by Commissioner Swan, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

- 4 [17-022-2](#) Revision of Resolution 13-119-12, the 2010-2020 Private Property Inflow and Infiltration Reduction Program Policy

A motion was made by Commissioner Manzanet, seconded by Commissioner Swan, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

- 5 [17-023-2](#) Approval of 2017 Pay Grade Structure for Management, Non-Represented, and Formerly Represented Employees

A motion was made by Commissioner Manzanet, seconded by Commissioner Swan, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

ORGANIZATION & ADMINISTRATION

17-003-1

EXECUTIVE DIRECTOR'S REPORT

- A. Monthly Reports
- B. Staff Recognition (Kevin Shafer)
- C. National Green Infrastructure Certification Program (Lisa Sasso)
- D. Polychlorinated Biphenyl Removal from Metropolitan Interceptor Sewer (Sharon Mertens & Mike Martin)
- E. Year in Review (Bill Graffin)
- F. 2017 Goals (Mickie Pearsall)
- G. Semiannual Economic Development Report (Charlotte Tisdale & Jeff Spence)
- H. Review of the Bid/Proposal and Small, Women, and Minority-owned Business Enterprise Information Summary (SWMBE) Form (Jeff Spence)

A. *No report.*

B. *Kevin L. Shafer, P.E., Executive Director, acknowledged the recent work anniversary milestones of Mark Kaminski and Sharon Mertens. He also recognized Lisa Sasso, who was recognized by the Milwaukee Water Council as a distinguished alumna of the University of Milwaukee's School of Freshwater Sciences.*

C. *The Commission received a PowerPoint presentation from Lisa Sasso, Project Manager, and Wilniesha Smith, Administrative Coordinator at Reflo.*

Commissioner Martinsek requested residential data of the program participants.

D. *The Commission received a PowerPoint presentation from Sharon Mertens, Director of Water Quality Protection, and Michael Martin, Director of Technical Services, with comments by Kevin L. Shafer, P.E., Executive Director.*

E. *The Commission received a PowerPoint presentation from Kevin L. Shafer, P.E., Executive Director.*

F. *The Commission received a PowerPoint presentation from Mickie Pearsall, Deputy Director of Finance.*

G. *The Commission received a PowerPoint presentation from Jeff Spence, Director of Community Outreach and Business Development, and Charlotte Tisdale, Procurement and Business Engagement Manager, with comments by Kevin L. Shafer, P.E., Executive Director.*

Commissioner Martinsek requested the location distribution of Small, Women, and Minority-owned Business Enterprise (SWMBE) firms.

Commissioner West requested a broader presentation on how MMSD does on SWMBE participation compared to other entities in the region.

Commissioner Martinsek requested data on which firms were reported as having overperformed and underperformed at their SWMBE goals in the previous year.

H. The Commission received a PowerPoint presentation from Jeff Spence, Director of Community Outreach and Business Engagement, with comments by Kevin L. Shafer, P.E, Executive Director, and Charlotte Tisdale, Procurement and Business Development Manager.

Commissioner Gramling requested draft copies of the forms discussed in this report.

CLOSED SESSION

It was moved by Commissioner Gramling, seconded by Commissioner West, to convene into closed session at 10:48 a.m. The motion carried.

CS1 17-024-2 Deliberating the Investment of Public Funds for Project W97003, the Working Soils® Program: Acquisition of Real Property in the Milwaukee River Watershed, Town of Saukville, Ozaukee County

Heard in closed session

CS2 17-025-2 G&D Properties, LLC, et al. vs. MMSD & City of Milwaukee; Case No. 2013CV000850, Appeal No. 2015AP001906; Deliberations for which Competitive or Bargaining Reasons Require a Closed Session and Conferring with Legal Counsel with Respect to Litigation in which the District is Involved: Status of Appeal and Settlement Negotiations

Heard in closed session

ADJOURNMENT

The Commission adjourned from closed session at 11:40 a.m.

**Anna Kettlewell, Commission Secretary
Milwaukee Metropolitan Sewerage District**