



Milwaukee Metropolitan Sewerage District

260 West
Seeboth Street
Milwaukee, WI
53204

Meeting Minutes Commission

John R. Hermes, Chair
Kris Martinsek, Vice Chair
James A. Bohl, Kathy Ehley, Ben Gramling,
Nikiya Harris Dodd, Carl Krueger, Eugene Manzanet,
José G. Pérez, John Swan, III, Michael A. West

Monday, December 19, 2016

9:00 AM

Dennis M. Grzezinski Conference Room

CALL TO ORDER

Commission Chair Commissioner Hermes called the meeting to order at 9:00 a.m.

RECORD ROLL

Present 10 - James A. Bohl, Kathy Ehley, Ben Gramling, Nikiya Harris Dodd, John R. Hermes, Carl Krueger, Eugene Manzanet, Kris Martinsek, John Swan III, and Michael A. West
Absent 1 - José G. Pérez

Commissioner Harris Dodd arrived at 9:50 a.m. during the Executive Director's Report.

Approval of Proceedings of Regular Commission Meeting held November 28, 2016

A motion was made by Commissioner West, seconded by Commissioner Krueger. The motion carried.

NEW BUSINESS

Without objection, Item 13 was taken at the end of the meeting.

11 [16-169-12](#)

Election of Commission Chair for the Year 2017

Commissioner Gramling nominated Commissioner Hermes for the position of Commission Chair. After three calls, Commissioner Hermes noted no other nominations and closed nominations.

A motion was made by Commissioner West, seconded by Commissioner Krueger, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

12 [16-170-12](#) Election of Commission Vice Chair for the Year 2017

Commissioner West nominated Commissioner Martinsek for the position of Commission Chair. After three calls, Commissioner Hermes noted no other nominations and closed nominations.

A motion was made by Commissioner Manzanet, seconded by Commissioner Krueger, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

[16-004-1](#)**Operations and Maintenance Report for November 2016 - Pat Obenauf & Scott Royer**

The Commission received a PowerPoint presentation from Patrick Obenauf, Manager of Contract Compliance, and Scott Royer, General Manager, Veolia Water Milwaukee, LLC.

OPERATIONS COMMITTEE MEETING REPORT

Items 1-3 were taken as a block.

1 [16-159-12](#) Contract TS-2638, General On-call Engineering Services for Water Reclamation Facilities

A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

2 [16-160-12](#) Award of Contract C04010P01, North Shore Metropolitan Interceptor Sewer Evaluation and Preliminary Engineering

A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

3 [16-161-12](#) Approval of Funding Agreement MF05 under Project M03044, 2017 Village of Menomonee Falls Private Property Inflow and Infiltration Reduction Pilot Project

A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.

POLICY, FINANCE & PERSONNEL COMMITTEE MEETING REPORT

Items 4-9 were taken as a block.

- 4 [16-162-12](#) Adoption of Amendments to MMSD Rules, Chapter 13, Surface Water and Stormwater, to Add the Estuary Reaches of the Kinnickinnic, Menomonee, and Milwaukee Rivers and a Reach of Indian Creek in Fox Point as Watercourses Where the District May Abate the Regional Flood
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 5 [16-163-12](#) Authorizing the Executive Director to Approve Computer-related Purchases for 2017 Under Contracts Issued by Cooperative Purchasing Agencies and General Services Administration
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 6 [16-164-12](#) Authorizing the Executive Director to Extend a One-year Contract for Stop Loss Insurance for the Milwaukee Metropolitan Sewerage District Group Health Insurance Benefits
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 7 [16-165-12](#) Authorizing the Executive Director to Extend a One-year Contract for Life Insurance Benefits to Humana Effective January 1, 2017 through December 31, 2017
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 8 [16-166-12](#) Approval to Create One Senior Project Manager and One Senior Project Manager (Non-PE) Position
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 9 [16-167-12](#) Market and Sell District-owned Property on 25th and West Canal Streets
- A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

- 10 [16-168-12](#) Initial Resolution Authorizing the Sale and Issuance of Not to Exceed \$80,000,000 General Obligation Bonds and/or General Obligation Promissory Notes, and Certain Related Details

A motion was made by Commissioner Manzanet, seconded by Commissioner West, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:

Yes: 9 - Commissioner Bohl, Commissioner Ehley, Commissioner Gramling, Commissioner Hermes, Commissioner Krueger, Commissioner Manzanet, Commissioner Martinsek, Commissioner Swan III and Commissioner West

No: 0

Absent: 1 - Commissioner Pérez

Out of Room: 1 - Commissioner Harris Dodd

ORGANIZATION & ADMINISTRATION

16-003-1

EXECUTIVE DIRECTOR'S REPORT

- A. Monthly Reports
- B. Staff Recognition (Kevin Shafer)
- C. 2050 Facilities Plan Update (Bill Krill)
- D. Asset Management Annual Report (Greg Hottinger)
- E. Kinnickinnic River Flood Management Status Report (Mike Martin & Patrick Elliott)
- F. Review of the Bid/Proposal and Small, Women, and Minority-owned Business Enterprise Information Summary (SWMBE) Form (Jeff Spence)

A. No report.

B. The Commission received a report from Kevin L. Shafer, P.E., Executive Director.

Items C and D were heard together.

C & D. The Commission received a PowerPoint presentation from Bill Krill, Senior Project Manager, and Greg Hottinger, Asset Management Program Director, with comments by Kevin L. Shafer, P.E., Executive Director.

Commissioner Harris Dodd arrived at 9:50 during this report.

Commissioner Gramling requested that additional information be presented to the Commission about the planning process, specifically as it relates to levels of service and future demand.

E. The Commission received a PowerPoint presentation from Michael Martin, Director of Technical Services, Patrick Elliott, Senior Project Manager, and Tom Chapman, Section Manager, with comments by Kevin L. Shafer, P.E., Executive Director.

Commissioner Martinsek requested that staff work to capitalize on local workforce and Small, Women, and Minority Business Enterprise (SWMBE) participation on the overall project.

Commissioner Manzanet asked for regular reports on how project expenses are leveraged with grant funding.

F. The Commission received a presentation and handouts from Jeff Spence, Director of Community Outreach and Business Engagement, with comments by Kevin L. Shafer, P.E., Executive Director.

Commissioner Harris Dodd questioned the costs of publishing notices in the Daily Reporter.

Commissioner Manzanet requested data on whether SWMBE networking events are

yielding increased SWMBE participation or the rate of success of these events.

Commissioner Martinsek asked for a breakdown for the location of firms (whether they are in or out of the MMSD service area) and the location of workers for local workforce requirements. She also asked that prime contractors be asked about their diversity plans for their workforces.

NEW BUSINESS

- 13 [16-171-12](#) Resolution Commending Commissioner Nikiya Harris Dodd for Dedicated Service on the Commission of the Milwaukee Metropolitan Sewerage District
- Commissioner Hermes presented Commissioner Harris Dodd with the resolution. Commissioner Harris Dodd accepted the resolution and thanked the Commission.*
- A motion was made by Commissioner West, seconded by Commissioner Manzanet, that this recognition resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

ADJOURNMENT

It was moved by Commissioner Bohl, seconded by Commissioner Krueger, to adjourn. The motion carried.

As there was no further business, the meeting was adjourned at 11:03 a.m.

**Anna Kettlewell, Commission Secretary
Milwaukee Metropolitan Sewerage District**