



# Milwaukee Metropolitan Sewerage District

260 West  
Seeboth Street  
Milwaukee, WI  
53204

## Meeting Minutes Commission

*John R. Hermes, Chair*  
*Kris Martinsek, Vice Chair*  
*James A. Bohl, Kathy Ehley, Ben Gramling,*  
*Nikiya Harris Dodd, Carl Krueger, Eugene Manzanet,*  
*José G. Pérez, John Swan, III, Michael A. West*

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Monday, November 28, 2016

9:00 AM

Dennis M. Grzezinski Conference Room

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### CALL TO ORDER

*Commission Chair Commissioner Hermes called the meeting to order at 9:00 a.m.*

### RECORD ROLL

**Present** 10 - James A. Bohl, Kathy Ehley, Ben Gramling, John R. Hermes, Carl Krueger, Eugene Manzanet, Kris Martinsek, José G. Pérez, John Swan III, and Michael A. West

**Absent** 1 - Nikiya Harris Dodd

*Commissioner Pérez arrived at 9:11 a.m. during the Operations and Maintenance Report.*

### Approval of Proceedings of Regular Commission Meeting held October 24, 2016

A motion was made by Commissioner West, seconded by Commissioner Manzanet. The motion carried.

### NEW BUSINESS

[16-004-1](#)

Operations and Maintenance Report for October 2016 - Pat Obenauf & Scott Royer

*The Commission received a PowerPoint presentation from Patrick Obenauf, Manager of Contract Compliance, and Scott Royer, General Manager, Veolia Water Milwaukee, LLC, with comments by Kevin L. Shafer, P.E., Executive Director.*

### OPERATIONS COMMITTEE MEETING REPORT

*Items 1-6 were taken as a block.*

- 1     [16-142-11](#)     Contract W10002D01, Design and Engineering Services for the Estabrook Dam Removal Project

*Richard Yahr (5270 N. Milwaukee River Parkway, Milwaukee) spoke against this matter. He stated his opposition to Estabrook Dam removal, noting concern about flooding.*

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 2     [16-143-11](#)     Contract J04046D01, Engineering Services - Jones Island Water Reclamation Facility Milorganite® Dryer Induced Draft Fan Variable Frequency Drive Project

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 3     [16-144-11](#)     Authorization for the Executive Director to Enter into Contracts Related to Jones Island Water Reclamation Facility Dewatering and Drying Facilities and Harbor Siphons Project Related Site Settlement

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 4     [16-145-11](#)     Contract TS-2636, Conveyance Operation and Maintenance Manual - Phase One

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 5     [16-146-11](#)     Award of Contract J06065C08, Jones Island Water Reclamation Facility Dewatering and Drying Facility Dryer No. 1 Mixer Feed Screw Conveyor Replacement

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 6     [16-147-11](#)     Approval of Amendment No. 2, Contract M03063E02, Engineering Services for Private Property Infiltration and Inflow Program

**A motion was made by Commissioner Krueger, seconded by Commissioner Martinsek, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

## **POLICY, FINANCE & PERSONNEL COMMITTEE MEETING REPORT**

*Items 7-8, 10-11, and 13-17 were taken as a block.*

- 7      [16-148-11](#)      Authorizing 2017 Capital Charges to Non-Member Communities
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 8      [16-149-11](#)      Update of Cost Recovery Procedures Manual, Including 2017 User Charge Rates
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 9      [16-150-11](#)      Authorizing and Providing for the Sale and Issuance of Two Series of General Obligation Sewerage System Promissory Notes, Levying Taxes for the Payment Thereof, and All Related Details
- A motion was made by Commissioner Manzanet, seconded by Commissioner Krueger, that this resolution be adopted by a roll call vote. The motion carried by the following roll call vote:**
- Yes:** 10 - Commissioner Bohl, Commissioner Ehley, Commissioner Gramling, Commissioner Hermes, Commissioner Krueger, Commissioner Manzanet, Commissioner Martinsek, Commissioner Pérez, Commissioner Swan III and Commissioner West
- No:** 0
- Absent:** 1 - Commissioner Harris Dodd
- 10     [16-151-11](#)      Revisions to Commission Policies 1-15.09, Amending the Proposed Operations and Maintenance or Capital Budget, 1-59.06, Energy Risk Management Policy, 1-73.18, Debt Policy, and 1-73.19, Risk Management Program Policy
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 11     [16-152-11](#)      Amending Commission Policies 1-78.02, Contract Modifications Authority, and 1-78.08, Contract Award Authority
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 13     [16-154-11](#)      Revisions to Commission Policy 1-77.20, Insurance and Related Benefits, and Policy 1-77.35, Compensation Policy
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

- 14     [16-155-11](#)     Authorizing the Executive Director to Extend the Contracts for Prescription Drug and Supplemental Medical Coverage for Post Medicare Retirees
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 15     [16-156-11](#)     Authorizing the Executive Director to Enter into a Contract for Pharmacy Benefit Management Services with Optum Rx (formerly Catamaran) Effective January 1, 2017 through December 31, 2019
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 16     [16-157-11](#)     Destruction of District Records Pursuant to Commission Policy 1-76.04, Records Retention Policy
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**
- 17     [16-158-11](#)     Award of Contract P-2694 to Purchase Water Quality and Flow Monitoring Replacement Parts and Equipment
- A motion was made by Commissioner Manzanet, seconded by Commissioner Pérez, that this resolution be adopted by a voice vote. The motion carried by a unanimous voice vote.**

## ORGANIZATION & ADMINISTRATION

[16-003-1](#)

## EXECUTIVE DIRECTOR'S REPORT

- A. Monthly Reports
- B. Staff Recognition (Kevin Shafer)
- C. Community Partnership Award (Kevin Shafer)
- D. Government Finance Officers Association Award of Financial Reporting Achievement (Mark Kaminski)
  - A. No report.*
  - B. The Commission received a presentation from Kevin L. Shafer, P.E., Executive Director.*
  - C. The Commission received a presentation from Kevin L. Shafer, P.E., Executive Director.*
  - D. The Commission received a presentation from Kevin L. Shafer, P.E., Executive Director.*

**ADJOURNMENT**

*It was moved by Commissioner Krueger, seconded by Commissioner West, to adjourn.*

*As there was no further business, the meeting was adjourned at 9:27 a.m.*

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**Anna Kettlewell, Commission Secretary**  
**Milwaukee Metropolitan Sewerage District**