

**COMMISSION FILE NO:** 20-129-9 **DATE INTRODUCED:** September 14, 2020

**INTRODUCED BY:** Executive Director (Signature on File in the Office of the Commission)

**REFERRED BY COMMISSION CHAIRPERSON TO:** Operations Committee

**RELATING TO:** Executive Director Change Order Authority for Purchase Order 11398, Material Capital Repair or Replacement No. 1364, Jones Island Reclamation Facility Bar Screen #3 Repairs

**SUMMARY:**

The Commission is requested to delegate \$50,000 in change order authority to the Executive Director for future change orders for Purchase Order 11398, issued to Veolia Water Milwaukee LLC, (VWM), Material Capital Repair or Replacement (MCRR) No. 1364, Jones Island Water Reclamation Facility (JIWRF) Bar Screen #3 Repairs.

At JIWRF, eight bar screens are used to screen rags, large solids, and other debris from plant influent. Seven of the eight bar screens must be in service to maintain full plant capacity. Each bar screen is a series of vertical bars spaced one quarter inch apart, mounted to a stationary frame. The bars are mounted to the frame in groups or racks. To remove screenings, each bar screen uses a series of chain-driven rake beams that travel vertically along the front face of the bar screen.

A piece of a flight from the upstream low-level screw pump broke off the pump and was carried downstream to the bar screens, where it damaged several bar racks and rake beams on Bar Screen #3. Bar Screen #3 is out of service until the bar racks and rake beams can be replaced, leaving the screening process without redundancy.

VWM competitively bid the work to repair Bar Screen #3, for which Doral Corporation was the lowest responsive, responsible bidder. Using the Executive Director's authority, the District issued Purchase Order 11398 in the amount of \$147,793 to VWM. VWM issued a notice to proceed to Doral Corporation in August 2020 for the repair work. The repair scope of work includes replacing five bar racks and three rake beams that were damaged.

**ATTACHMENTS:** **BACKGROUND** ☐ **KEY ISSUES** ☐ **RESOLUTION** ☒  
**FISCAL NOTE** ☐ **S/W/MBE** ☐ **OTHER** ☐ \_\_\_\_\_

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**COMMITTEE ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **SUMMARY (Cont'd)**

Executive Director Change Order Authority for Purchase Order 11398, Material Capital Repair or Replacement No. 1364, Jones Island Reclamation Facility Bar Screen #3 Repairs

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Commission policy delegates to the Executive Director the authority to approve purchase orders less than \$150,000 without Commission approval, which was done for Purchase Order 11398. In the event that the purchase order and cumulative change orders exceed \$150,000 in total, the Executive Director shall seek the approval of the Commission. There is a reasonable chance that this could occur given that the contract value is only \$2,207 less than the threshold for Commission approval. Even a small change order would require the contractor to stop work while District staff requests the required change authority from the Commission. This delay could put the screening process at risk of not meeting capacity if another failure were to occur and could also result in contractor delay claims and additional costs to the District.

Per Commission Policy 1-78.02, Contract Modifications Authority, the Executive Director has been delegated the authority to authorize up to \$50,000 in change orders to contracts awarded by the Commission that were originally less than \$500,000. This request to authorize the Executive Director to approve change orders in a cumulative amount up to \$50,000 is consistent with this Commission policy.

## RESOLUTION

Executive Director Change Order Authority for Purchase Order 11398, Material Capital Repair or Replacement No. 1364, Jones Island Reclamation Facility Bar Screen #3 Repairs

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**RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is delegated \$50,000 in change order authority for future change orders for Purchase Order 11398, Material Capital Repair or Replacement No. 1364, Jones Island Reclamation Facility Bar Screen #3 Repairs.