

**COMMISSION FILE NO:** 16-152-11 **DATE INTRODUCED:** November 14, 2016

**INTRODUCED BY:** Executive Director (Signature on File in the Office of the Commission)

**REFERRED BY COMMISSION CHAIRPERSON TO:** Policy, Finance, and Personnel Committee

**RELATING TO:** Amending Commission Policies 1-78.02, Contract Modifications Authority, and 1-78.08, Contract Award Authority

**SUMMARY:**

The Commission is requested to amend Commission Policies 1-78.02, Contract Modifications Authority, and 1-78.08, Contract Award Authority. The proposed changes reflect revisions in District procurement policies related to the delegation of contract award authority granted to the Executive Director. Commission policy currently allows for expenditures under \$100,000 to be awarded by the Executive Director. The request is to raise the amount to under \$150,000.

Commission last amended the Executive Director's contract award authority in 1998, raising the level from \$25,000 to \$100,000. Since 1998, changes in the Consumer Price Index would have required adjustments to the award authority to an amount just under \$150,000 to equal that same authority in 2016 dollars.

The change does not affect rules relative to competitive bidding. All procurements authorized by the Executive Director over \$3,000 will continue to be reported to the Commission through quarterly reports.

**ATTACHMENTS:** **BACKGROUND** ☐ **KEY ISSUES** ☐ **RESOLUTION** ☒

**FISCAL NOTE** ☐ **S/W/MBE** ☐ **OTHER** ☒ Commission Policies 1-78.02 and 1-78.08

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10-27-16

**COMMITTEE ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **RESOLUTION**

Amending Commission Policies 1-78.02, Contract Modifications Authority, and 1-78.08,  
Contract Award Authority

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**RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the attached Commission Policies 1-78.02, Contract Modifications Authority, and 1-78.08, Contract Award Authority, as revised, are adopted.