

COMMISSION FILE NO: 16-138-10 **DATE INTRODUCED:** October 10, 2016

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Policy, Finance, and Personnel Committee

RELATING TO: Award Contract P-2675 to Plastic Development Group, LLC, to Provide Rain Barrels

SUMMARY:

The Commission is requested to award and to direct the Executive Director to execute Contract P-2675 with Plastic Development Group, LLC, (PDG) to provide rain barrels. Based on the evaluation of submitted bids, PDG was the low responsible, responsive bidder among four bids received.

Staff recommends awarding a three-year contract to PDG in an amount not to exceed \$120,000 with an option of two additional years (based on performance) in an amount not to exceed \$40,000 per year.

ATTACHMENTS: **BACKGROUND** ☒ **KEY ISSUES** ☐ **RESOLUTION** ☒
FISCAL NOTE ☒ **S/W/MBE** ☒ **OTHER** ☐ _____

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COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

BACKGROUND

Award Contract P-2675 to Plastic Development Group, LLC, to Provide Rain Barrels

As part of the District's efforts in engaging residents to better manage water where it falls, staff has been involved in the construction, distribution, and sale of rain barrels to residents of the service area. The District has distributed more than 22,000 units since 2004 and is viewed as an innovator in its approach.

Past production of units involved the procurement of recycled plastic barrels and had staff, interns, or local nonprofit organizations complete the construction of the finished units. This approach proved to be successful until challenges arose securing recycled barrels in quantities that would meet seasonal demand. Staff researched alternatives that would utilize recycled materials and recognized that it is more cost effective and reliable to purchase manufactured units. This approach will improve on the quality of the finished product.

An invitation to bid was sent to plastic manufacturing firms, publicly noted in the paper of record (Daily Reporter), and posted on the District's website. Potential suppliers were required to submit bids and samples that met the advertised specifications. Four firms submitted bids: PDG, Upcycle Products, Dakota Intertek, and JRT Top Notch Roofs.

Based on review of the bids submitted and evaluation of sample units provided, staff identified PDG as the low responsible, responsive bidder with a bid amount of \$40 per unit at quantities of 1,000 units, \$39 per unit for quantities of 3,000 units, and \$38 per unit for a commitment of 5,000 units. These same units purchased at retail outlets sell at approximately \$70 per unit.

Staff recommends a three-year blanket order contract in an amount not to exceed \$120,000 with a possible two-year extension based on satisfactory performance in an amount not to exceed \$40,000 per year.

RESOLUTION

Award Contract P-2675 to Plastic Development Group, LLC, to Provide Rain Barrels

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute Contract P-2675 with Plastic Development Group, LLC, to provide rain barrels in an amount not to exceed \$120,000 for three years with an option of two additional years (based on performance) in an amount not to exceed \$40,000 per year.