

COMMISSION FILE NO: 16-119-9 **DATE INTRODUCED:** September 12, 2016

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Policy, Finance, and Personnel Committee

RELATING TO: Approval of Amendment No. 1, Contract P-2671, Concrete5 Web Conversion and Hosting

SUMMARY:

The Commission is requested to authorize the Executive Director to execute Amendment No. 1 to Contract P-2671, Concrete5 Web Conversion and Hosting, with Trivera Interactive in an amount not to exceed \$8,400. This amendment represents an 8.5% increase over the original contract amount of \$98,600, resulting in a total contract amount of \$107,000.

The original scope was only to do conversion of all District websites to the Concrete5 platform in the same manner as the District is doing web pages and order forms today. As the Marketing department staff reviewed their current processes, they realized that a modest change in the scope would yield significant efficiencies in marketing operations by consolidating all Milorganite® retailer data in one database and allowing the retailers to self-register and provide for full retailer order processing for point of presence and other marketing materials. This amendment provides for this enhanced efficiency.

CONTRACT	AMOUNT	PERCENTAGE INCREASE OVER ORIGINAL CONTRACT	AUTHORIZED BY
Original	\$98,600	-	Executive Director
Amendment No. 1	\$8,400	8.5%	Commission
TOTAL	\$107,000		

ATTACHMENTS: BACKGROUND ☐ KEY ISSUES ☐ RESOLUTION ☒
FISCAL NOTE ☒ S/W/MBE ☐ OTHER ☐ _____

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COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

RESOLUTION

Approval of Amendment No. 1, Contract P-2671, Concrete5 Web Conversion and Hosting

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized and directed to execute Amendment No. 1 to Contract P-2671, Concrete5 Web Conversion and Hosting, with Trivera Interactive in an amount not to exceed \$8,400.