



**COMMISSION FILE NO:** 26-040-3 **DATE INTRODUCED:** March 9, 2026

**INTRODUCED BY:** Executive Director (Signature on File in the Office of the Commission)

**REFERRED BY COMMISSION CHAIRPERSON TO:** Policy, Finance, and Personnel Committee

**RELATING TO:** Authorizing the Executive Director to Execute a Contract with i3 Verticals for a Three-year Agreement for Hyland OnBase, the District's Electronic Records Management System

**SUMMARY:**

The Commission is requested to authorize the Executive Director to execute Contract P-3342, Hyland OnBase Hosting Agreement with i3 Verticals in an amount not to exceed \$440,484. Staff proposes extending the software licensing from Hyland OnBase, Inc., for another three years. Hyland OnBase is the District's electronic records system. The District has been using Hyland OnBase since 2008.

By entering into a hosting and subscription agreement with Hyland Software, Inc., the District will continue its software subscription license for a hosted solution, data storage allocation, software licenses, and extended care support. Annual subscription fees for the hosted solution, billed yearly, including the data storage allocation and software licenses will be \$407,855. The agreement will also include extended support from i3 Verticals for the management and maintenance of the software for \$32,629.

i3 Verticals is currently the most qualified provider for the District to administer Hyland OnBase software. i3 Verticals has secured a maintenance rate of 5.5% from Hyland OnBase, Inc., well below the typical seven to 10% range, as well as the only vendor who provides a customer care enhanced support model that incorporates the District's environment, workflows, and long-term objectives.

**ATTACHMENTS:** BACKGROUND  KEY ISSUES  RESOLUTION   
FISCAL NOTE  S/W/MBE  OTHER  \_\_\_\_\_

*PFPP\_OnBase\_Hosted\_Agreement\_Legislative\_file.docx  
02-16-26*

**COMMITTEE ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## RESOLUTION

Authorizing the Executive Director to Execute a Contract with i3 Verticals for a Three-year Agreement for Hyland OnBase, the District's Electronic Records Management System

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**RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute Contract P-3342, Hyland OnBase Hosting Agreement, with i3 Verticals, in an amount not to exceed \$440,484.