



# Milwaukee Metropolitan Sewerage District

260 West  
Seeboth Street  
Milwaukee, WI  
53204

## Meeting Minutes Policy, Finance & Personnel Committee

*Corey Zetts, Chair*  
*Dan Devine, Vice Chair*  
*Kalan Haywood, II, Jeff Stone, JoCasta Zamarripa*  
*John Swan, III, Ex-Officio*

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Monday, December 4, 2023

9:05 AM

Dennis M. Grzezinski Conference Room

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### CALL TO ORDER

*Committee Chair Commissioner Zetts called the meeting to order at 9:52 a.m.*

### RECORD ROLL

**Present** 6 - Dan Devine, Kalan Haywood II, Jeff Stone, John Swan III, JoCasta Zamarripa, and Corey Zetts

*Other Commissioners Present: Dan Bukiewicz, Marina Dimitrijevic, Bryan L. Kennedy, Ph.D., and Julia Taylor.*

*Commissioner Haywood arrived during the Approval of Proceedings at 9:53 a.m.*

### Approval of Proceedings of Regular Committee Meeting held November 6, 2023

*Commissioner Haywood arrived at 9:53 a.m. during this Approval of Proceedings.*

**A motion was made by Commissioner Devine, seconded by Commissioner Zamarripa. The motion carried.**

### NEW BUSINESS

*Items 10 and 11 were taken as a block.*

- 9      [23-156-12](#)      Agreement among the Milwaukee Metropolitan Sewerage District, City of Milwaukee, and Wisconsin Department of Natural Resources for the Dredged Material Management Facility, Project M98001
- The Committee received a PowerPoint presentation from Jeremy Triebenbach, Section Manager, with comments by Kevin L. Shafer, P.E., Executive Director.*
- A motion was made by Commissioner Devine, seconded by Commissioner Haywood, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**

- 10     [23-157-12](#)     Approval of Contract W97004P08, Greenseams® Program Implementation for the Year 2024
- The Committee received a PowerPoint presentation from Kristin Schultheis, Senior Project Planner, with comments by Kevin L. Shafer, P.E., Executive Director.*
- A motion was made by Commissioner Zamarripa, seconded by Commissioner Haywood, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 11     [23-158-12](#)     Approval of Contract W97005P13, Working Soils® Program Implementation for the Year 2024
- The Committee received a PowerPoint presentation from Kristin Schultheis, Senior Project Planner, with comments by Kevin L. Shafer, P.E., Executive Director.*
- A motion was made by Commissioner Zamarripa, seconded by Commissioner Haywood, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 12     [23-159-12](#)     Authorizing the Executive Director to Reject Bids for Contract P-3160, Household Hazardous Waste Program, and to Execute Amendment Number Three to Contract P-2795, Household Hazardous Waste
- The Committee received a PowerPoint presentation from Peter Coffaro, Director of Community Outreach & Business Engagement.*
- A motion was made by Commissioner Devine, seconded by Commissioner Stone, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**
- 13     [23-160-12](#)     Revise Commission Policy 1-21.01, Legal Services
- The Committee received a presentation from Katherine E. Lazarski, Director of Legal Services.*
- A motion was made by Commissioner Stone, seconded by Commissioner Swan, that this matter be approved by a voice vote. The motion carried by a unanimous voice vote.**

## ORGANIZATION & ADMINISTRATION

### [23-002-1](#)     EXECUTIVE DIRECTOR'S REPORT

#### A. Monthly Reports

A. *No report.*

## ADJOURNMENT

*It was moved by Commissioner Stone, seconded by Commissioner Devine, to adjourn.  
The motion carried.*

*As there was no further business, the meeting was adjourned at 10:17 a.m.*

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Anna Kettlewell, Commission Secretary  
Milwaukee Metropolitan Sewerage District