



COMMISSION FILE NO: 26-070-6 **DATE INTRODUCED:** June 8, 2026

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Operations Committee

RELATING TO: Change Order Request, Contract G98032D01, Design Services – Holt Avenue Overpass Project, and Restore the Executive Director’s Original Authority

SUMMARY:

The Commission is requested to authorize the Executive Director to execute a change order to Contract G98032D01, Design Services – Holt Avenue Overpass Project, with HNTB in an amount not to exceed \$63,304 and to restore the Executive Director’s original delegated authority.

The area around the I-94 overpass near the intersection of W. Holt Avenue and S. 6th Street in Milwaukee was chosen based upon the Overpass Prioritization Memorandum developed in March 2023. The Overpass Prioritization Memorandum generated a list of potential renovation sites to incorporate green infrastructure (GI) and was assembled as part of the Becher Overpass project. Through this memo and communication with the Wisconsin Department of Transportation (WisDOT) and the City of Milwaukee, the Holt Avenue Overpass was chosen as the next site under the Fresh Coast Green Highways Program to plan, design, and construct GI. The Holt Avenue Overpass will be the fifth overpass project under the Green Highways Program.

ATTACHMENTS: BACKGROUND KEY ISSUES RESOLUTION
FISCAL NOTE S/W/MBE OTHER _____

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COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

SUMMARY (Cont'd)

Change Order Request, Contract G98032D01, Design Services – Holt Avenue Overpass Project, and Restore the Executive Director's Original Authority

In February 2025, the Commission authorized the Executive Director to enter into Contract G98032D01 with HNTB in an amount not to exceed \$499,961. HNTB's scope of service included:

- Project management.
- Subsurface investigations.
- Permitting.
- Surveying.
- Design services, alternatives analysis, drawings, specifications, cost estimates, schedules, and developing maintenance requirements.
- Bid and award services.
- Engineering services during construction.
- Post construction site assessment.

The requested change order involves the following items:

- Additional design progress meetings to account for an elongated schedule to accommodate budget constraints.
- Six additional borings to accommodate trenchless pipe design.
- Design for electrical service to accommodate future site monitoring.
- Additional plan updates requested from project partners, the City of Milwaukee, and WisDOT.

As this contract progressed, change orders were previously executed under the Executive Director's authority to provide engineering services for the following activities:

- Perform a wetland delineation to confirm the presence of a wetland on site.
- Design for two trenchless pipe installations.
- Removal of the park and ride ramp requires partial existing curb and full park and ride ramp removal. A previous change order includes replacement of the curb edge to meet WisDOT design standards and incorporation of this new roadway edge with the site grading.
- Design to accommodate future site monitoring with the United States Geological Survey.

SUMMARY (Cont'd)

Change Order Request, Contract G98032D01, Design Services – Holt Avenue Overpass Project, and Restore the Executive Director’s Original Authority

CONTRACT COST CHANGES

	AMOUNT	PERCENTAGE INCREASE OVER ORIGINAL CONTRACT	AUTHORIZED BY	SWMBE
Original Contract	\$499,961		Commission	29.9%
Previous Change Orders	\$46,457	9.3%	Executive Director	6.2%
Requested Change Order	\$63,304	12.7%	Request of Commission	31.7%
Total Change Orders	\$109,761	22%		21%
TOTAL	\$609,722			28.3%

For engineering service contracts less than \$500,000, the Commission has delegated to the Executive Director the authority to make changes up to \$50,000. To date, the Executive Director has utilized \$46,457 of this authority, leaving a balance of \$3,543. The request to restore the Executive Director’s authority is in case any additional changes beyond the remaining Executive Director’s authority are necessary. Without this restored authority, work may need to stop while staff obtains the necessary change order authority from the Commission.

RESOLUTION

Change Order Request, Contract G98032D01, Design Services – Holt Avenue Overpass Project, and Restore the Executive Director’s Original Authority

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute a change order to Contract G98032D01, Design Services – Holt Avenue Overpass Project, with HNTB in an amount not to exceed \$63,304, and that the Executive Director’s original delegated authority is restored.