



**COMMISSION FILE NO:** 26-045-4 **DATE INTRODUCED:** April 13, 2026

**INTRODUCED BY:** Executive Director (Signature on File in the Office of the Commission)

**REFERRED BY COMMISSION CHAIRPERSON TO:** Operations Committee

**RELATING TO:** Change Order Request and Delegate Executive Director Change Order Authority, Contract TS-2729, Project Engineering Services – Wastewater Conveyance and Treatment Facilities

**SUMMARY:**

The Commission is requested to authorize the Executive Director to execute a change order to Contract TS-2729, Project Engineering Services – Wastewater Conveyance and Treatment Facilities, with Consor North America, Inc., (Conсор) in an amount not to exceed \$131,500.

Further, the Commission is requested to delegate \$50,000 in change order authority to the Executive Director for future change orders to Contract TS-2729, Project Engineering Services – Wastewater Conveyance and Treatment Facilities.

The Extension Agreement for Management, Operations and Maintenance Services between Veolia Water Milwaukee, LLC, (VWM) and the District (Agreement) defines Material Capital Repair or Replacement (MCRR) as an asset repair or replacement that exceeds \$25,000. An MCRR may relate to assets within the District’s Metropolitan Interceptor System or water reclamation facilities. When VWM identifies the need for an MCRR, it submits a request to the District. The District and VWM prioritize MCRR’s and assign each project to either District or VWM staff. Each MCRR requires multiple steps and may take several years to complete.

In recent years, VWM has submitted between 60 and 100 MCRR’s annually. Over the past five years, these requests have totaled between \$10 to \$20 million annually. Based on current staffing levels and MCRR completion rates, the backlog has increased slightly over the past two years and now totals approximately 150 MCRR’s. District staff have worked with VWM to improve implementation and completion rates through more efficient processes.

**ATTACHMENTS:** BACKGROUND  KEY ISSUES  RESOLUTION   
FISCAL NOTE  SBE  OTHER  \_\_\_\_\_

*OP\_Change\_Order\_TS-2729\_Project\_Engineer\_Services\_Legislative\_file.docx  
03-17-26*

**COMMITTEE ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **SUMMARY (Cont'd)**

Change Order Request and Delegate Executive Director Change Order Authority,  
Contract TS-2729, Project Engineering Services – Wastewater Conveyance and  
Treatment Facilities

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VWM assigns four full-time equivalents (FTE's) to manage MCRR's. The District assigns a combination of District and contracted staff totaling five FTE's to manage MCRR's. The District maintains three contracts with consulting firms, each of which provides a part-time project engineer to provide MCRR management. Both VWM and District MCRR staff perform the following tasks in managing MCRR's:

- Perform field inspections, research conditions, and review records.
- Develop MCRR scope, budget, and schedule.
- Perform engineering analyses and prepare plans and specifications.
- Submit plans for review, incorporate comments, and prepare final bid documents.
- Support public bidding, including pre-bid presentations and site tours.
- Maintain MCRR documentation.
- Answer contractor questions, review submittals, evaluate change orders, and monitor construction progress.

In May 2025, the Executive Director awarded Contract TS-2729 to Consor in the amount of \$263,000 to provide one part-time project engineer to support MCRR management. The contract will expire at the end of May 2026. Staff recommend approval of this contract extension to maintain current implementation rates and address the existing backlog. This change order will extend Consor's services through the end of 2026 and provide on-going capacity to support MCRR delivery.

Commission policy delegates to the Executive Director the authority to award contracts less than \$300,000 without Commission approval, which was done for Contract TS-2729. If a contract and cumulative change orders exceed \$299,999, the Executive Director shall seek the approval of the Commission. The original contract value and this requested change order exceed the Executive Director's authority. Engineering Services contracts between \$300,000 and \$500,000 awarded by the Commission provide the Executive Director with the authority to approve changes up to \$50,000. This request to delegate \$50,000 in authority to the Executive Director for Contract TS-2729 is consistent with Commission policy and is necessary in case additional engineering services are needed.

## SUMMARY (Cont'd)

Change Order Request and Delegate Executive Director Change Order Authority,  
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### CONTRACT COST CHANGES

	<b>AMOUNT</b>	<b>PERCENTAGE INCREASE OVER ORIGINAL CONTRACT</b>	<b>AUTHORIZED BY</b>	<b>SWMBE</b>
Original Contract	\$263,000		Executive Director	0%
Requested Change Order	\$131,500	50%	Request of Commission	0%
Total Change Orders	\$131,500	50%		0%
<b>TOTAL</b>	<b>\$394,500</b>			<b>0%</b>

## RESOLUTION

Change Order Request and Delegate Executive Director Change Order Authority,  
Contract TS-2729, Project Engineering Services – Wastewater Conveyance and  
Treatment Facilities

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**RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute a change order to Contract TS-2729, Project Engineering Services – Wastewater Conveyance and Treatment Facilities, with Consor North America, Inc., in an amount not to exceed \$131,500.

**FURTHER RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is delegated \$50,000 in change order authority for future change orders to Contract TS-2729, Project Engineering Services – Wastewater Conveyance and Treatment Facilities.