

COMMISSION FILE NO: 25-141-10 **DATE INTRODUCED:** October 13, 2025

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Policy, Finance, and Personnel Committee

RELATING TO: Rescind Existing Position Titles and Pay Grades and Approve New Position Titles and Pay Grades

SUMMARY:

The Policy, Finance, and Personnel Committee is requested to rescind the position titles and pay grades for two existing positions listed below as these positions are no longer in use.

<u>Position Title</u>	<u>Pay Grade</u>
Controller	17
IWPP Coordinator	10

Further, the Commission is requested to approve the job titles and pay grades for two newly created positions listed below.

<u>Recommended Title</u>	<u>Recommended Pay Grade</u>
Innovation Facilitator	17
Municipal Program Manager	15

ATTACHMENTS: BACKGROUND ☐ KEY ISSUES ☐ RESOLUTION ☒
FISCAL NOTE ☐ S/W/MBE ☐ OTHER ☐ _____

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09-18-25

COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

RESOLUTION

Rescind Existing Position Titles and Pay Grades and Approve New Position Titles and Pay Grades

RESOLVED, by the Policy, Finance, and Personnel Committee, that the position titles of Controller with a pay grade 17 and of IWPP Coordinator with a pay grade 10 are rescinded effective October 13, 2025.

FURTHER RESOLVED, by the Policy, Finance, and Personnel Committee, that the position titles of the Innovation Facilitator with a pay grade 17 and of the Municipal Program Manager with a pay grade 15 are approved effective October 13, 2025.