



O&M Budget Fiscal Note

RELATING TO:

Change Order Request, Contract P-3043, Four-Year Heating, Ventilation, and Air Conditioning Maintenance Services, and Restore the Executive Director's Original Delegated Authority

Cost Center: FAC 51	Line Item: 661
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Line Item Impact			
2025 Original Budget		\$329,761	
Carryovers or Transfers		\$0	
Adjusted Budget		\$329,761	
Estimated Annual Expenditure including Request		\$329,761	
Anticipated Year End Balance		\$0	
Actual Year to Date Expenditures Through 7/31/25		\$163,303	

For unfavorable Year End Balance, identify funding source:

☐ Absorbed within the Division
 ☐ Other Division
 ☐ Unallocated Reserve

Anticipated Expenditure Timing	Requested Expenditures	Anticipated Savings/Revenues	Net Fiscal Impact
Current Year (2025)	\$20,000	\$0	\$20,000
Subsequent	\$30,000	\$0	\$30,000
Total Cost	\$50,000	\$0	\$50,000

Comments: There are sufficient funds for this request. This contract covers four years of services.

Budget Review by:

Alex Klosterman

Date

9/18/2025