

COMMISSION FILE NO: 25-026-2 **DATE INTRODUCED:** February 10, 2025

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Policy, Finance, and Personnel Committee

RELATING TO: Change Order Request, Contract P-3020, Flexible Packaging and Preformed Bag Supplies

SUMMARY:

The Commission is requested to authorize the Executive Director to execute a change order to Contract P-3020, Flexible Packaging and Preformed Bag Supplies, with Ecoplast FL, Inc., to provide Milorganite® packaging supplies used in the bagging of Milorganite® fertilizer. Staff recommends extending the contract until December 31, 2027, and increasing the value of the contract by \$3,000,000.

Milorganite® brand fertilizers are shipped in a variety of configurations. Bagged products are the most popular stock keeping units, with an anticipated 2.6 million packaged units in 2024 in sizes ranging from five pounds to one ton. Recyclable poly packaging for five-, 32-, and 50-pound units are currently required from plastic bag manufacturers.

MMSD conducted a competitive procurement process in 2021. Ecoplast FL, Inc., was the only firm to submit a bid. Based on the review of the bid and the evaluation of the sample materials, staff recommended award of a three-year contract. In December 2021 the Commission authorized the Executive Director to enter into Contract P-3020 in an amount not to exceed \$2,650,000 with a possible two-year extension in an amount not to exceed \$927,532 per year. The District authorized the first extension in October 2024.

ATTACHMENTS: **BACKGROUND** ☐ **KEY ISSUES** ☐ **RESOLUTION** ☒
FISCAL NOTE ☒ **S/W/MBE** ☐ **OTHER** ☐ _____

PFP_Change_Order_Request_Contract_P-3020_Flexible_Packaging_&_Pre-formed_Bag_Supplies_legislative_file.docx
01-23-25

COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

SUMMARY (Cont'd)

Change Order Request, Contract P-3020, Flexible Packaging and Preformed Bag Supplies

As a result, the current packaging materials contract for Milorganite® product, held by Ecoplast FL, Inc., expires on December 31, 2025. Rather than exercising the second option to extend, staff recommends extending Contract P-3020 through December 31, 2027 to ensure that the District has sufficient packaging supplies through the transition to paper bags. Ecoplast FL, Inc., has consistently met all performance expectations and has agreed to continue with an annual cost adjustment based on the Packaging Prices Index changes for bagging supplies.

In preparation for the transition into paper bags, where a new competitive bid process would be initiated, staff recommends extending the current contract with Ecoplast, LLC for our current poly bags.

As part of the transition to paper bags, a new competitive bid process will be initiated in 2026. Ecoplast FL, Inc., is a 100% certified woman-owned business.

CHANGE ORDER SUMMARY

PURCHASE ORDER	AMOUNT	PERCENT INCREASE OVER ORIGINAL	AUTHORIZED BY	SWMBE*
Original	\$2,650,000		Commission	100%
Changer Order 1	\$9327,532	35%	Original Commission Authority	100%
Requested Change Order	\$3,000,000	113%	Request of Commission	100%
TOTAL	\$6,577,532			100%

RESOLUTION

Change Order Request, Contract P-3020, Flexible Packaging and Preformed Bag
Supplies

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute a change order to Contract P-3020, Flexible Packaging and Preformed Bag Supplies, with Ecoplast FL, Inc., in an amount not to exceed \$3,000,000, and to extend the contract until December 31, 2027.