

**COMMISSION FILE NO:** 21-106-7 **DATE INTRODUCED:** July 12, 2021

**INTRODUCED BY:** Executive Director (Signature on File in the Office of the Commission)

**REFERRED BY COMMISSION CHAIRPERSON TO:** Operations Committee

**RELATING TO:** Contract TS-2685, On-Call Engineering Services for Electrical, Instrumentation, and Control Projects

**SUMMARY:**

The Commission is requested to authorize the Executive Director to execute on behalf of the District Contract TS-2685, On-Call Engineering Services for Electrical, Instrumentation, and Control Projects, with Donohue & Associates, Inc., (Donohue) in an amount not to exceed \$450,000. Donohue was the highest scoring proposer, based on a qualifications-based selection method, among eight proposals received.

The District has an ongoing need for engineering services related to electrical, instrumentation, and control systems at the District's water reclamation facilities and conveyance facilities. In general, staff anticipates needing engineering services six to 12 times per year, with costs for each task typically in the range of \$5,000 to \$75,000. Services may be on small capital projects, capital repair and replacement projects, or general technical support related to other capital projects or operational issues.

The requested on-call contract will provide the District means to cost effectively and quickly respond to electrical, instrumentation, and controls engineering needs. On-call contracts allow the District to save costs as compared to individually procuring engineering services every time a service is needed.

**ATTACHMENTS:** BACKGROUND ☐ KEY ISSUES ☐ RESOLUTION ☒  
FISCAL NOTE ☒ S/W/MBE ☒ OTHER ☐ \_\_\_\_\_

*OP\_Award\_TS-2685\_OnCall\_Engineering\_Electrical\_IC\_legislative\_file.docx*  
06-22-21

**COMMITTEE ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COMMISSION ACTION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **SUMMARY (Cont'd)**

### **Contract TS-2685, On-Call Engineering Services for Electrical, Instrumentation, and Control Projects**

---

This contract will provide electrical, instrumentation, and control engineering services, by individual task order on an as-needed basis, in the following areas:

- Provide project management for short term, limited scope tasks as assigned by the District.
- Provide design services, including preparation of plans and specifications in accordance with District procedures and standards, for relatively small projects.
- Provide technical support to District staff in evaluating electrical, instrumentation, and control issues that may arise at District facilities.
- Review electrical, instrumentation, and controls plans and specifications for District projects that were designed by others.
- Provide engineering services during construction.
- Perform programming for District water reclamation facilities and conveyance facility control systems.
- Perform other miscellaneous electrical, instrumentation and controls services as requested.

Contract TS-2685 is expected to last three years.

## **RESOLUTION**

Contract TS-2685, On-Call Engineering Services for Electrical, Instrumentation, and Control Projects

---

**RESOLVED**, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute Contract TS-2685, On-Call Engineering Services for Electrical, Instrumentation, and Control Projects, with Donohue & Associates, Inc., in an amount not to exceed \$450,000.