



COMMISSION FILE NO: 23-159-12 **DATE INTRODUCED:** December 4, 2023

INTRODUCED BY: Executive Director (Signature on File in the Office of the Commission)

REFERRED BY COMMISSION CHAIRPERSON TO: Policy, Finance, and Personnel Committee

RELATING TO: Authorizing the Executive Director to Reject Bids for Contract P-3160, Household Hazardous Waste Program, and to Execute Amendment Number Three to Contract P-2795, Household Hazardous Waste

SUMMARY:

The Commission is requested to authorize the Executive Director to reject bids for Contract P-3160, Household Hazardous Waste (HHW) Program. Additionally, the Commission is requested to authorize the Executive Director to execute Amendment Number Three to Contract P-2795, Household Hazardous Waste, with Veolia Environmental Services to include an additional \$1,500,000 to cover program costs for 2024.

The HHW Program offers year-round collections at two continuous temporary collection facilities located in Milwaukee and one permanent collection facility in Menomonee Falls, which is a facility operated by Veolia Environmental Services. The District sponsors four mobile collections each year, aimed at bringing collection opportunities closer to residents.

As the current five-year agreement for these services expires at the end of December 2023, the District issued an invitation to bid in September based on estimated waste loadings. The invitation to bid contract award was structured for a two-year term with the possibility of two two-year extensions.

The District received two bids. After reviewing the bids, staff determined that there are areas of the scope of work that need to be adjusted to provide greater clarity to bidders. Staff recommends rejection of the two bids received and proceeding with a new procurement process in 2024. To provide continued service in 2024 to Milwaukee County residents, staff further recommends extending the current contract (P-2795) for one additional year. Veolia Environmental Services has agreed to hold the current unit prices in 2024.

ATTACHMENTS: **BACKGROUND** ☒ **KEY ISSUES** ☐ **RESOLUTION** ☒
FISCAL NOTE ☒ **S/W/MBE** ☐ **OTHER** ☐ _____

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COMMITTEE ACTION: _____ **DATE:** _____

COMMISSION ACTION: _____ **DATE:** _____

BACKGROUND

Authorizing the Executive Director to Reject Bids for Contract P-3160, Household Hazardous Waste Program, and to Execute Amendment Number Three to Contract P-2795, Household Hazardous Waste

The District has operated the HHW Program for Milwaukee County residents since 1997. The program provides a valuable service in helping to keep disposed toxic chemicals, motor oil, heavy metals, and other waste streams out of the environment, protecting waterways and public health. Annually, the program collects approximately 1.2 million pounds of HHW.

The HHW Program is a cost recovery service that is expected to cost \$4.41 per Milwaukee County household in 2024. Program costs are determined by both the volume of waste collected and the type of waste, as more toxic substances have higher disposal costs.

The District currently has two continuous temporary collection facilities, one at the City of Milwaukee's Self Help Center, 3879 West Lincoln Avenue, and one at an existing District facility, 6060 S. 13th Street. The District would like to establish a third continuous temporary collection facility to better serve residents on the north side of Milwaukee County. Bidders were requested to identify if they have an existing facility that can serve residents on the north side of Milwaukee County. Submitting a bid that identified a northside facility was not a condition of the bid award; however, both bidders submitted information on collection facilities located outside of Milwaukee County. After further internal discussion, staff believes that the HHW Program is best served by having the District establish a northside continuous temporary collection facility. Establishing a third facility on the north side of Milwaukee and then proceeding with a procurement process will also provide a more accurate and complete scope of work for potential vendors.

As such, staff will begin working to identify a northside location for a third temporary collection facility. A new procurement process will be conducted in 2024 that will take into consideration the operational costs of a third facility to serve residents on the north side of Milwaukee County.

BACKGROUND (Cont'd)

Authorizing the Executive Director to Reject Bids for Contract P-3160, Household Hazardous Waste Program, and to Execute Amendment Number Three to Contract P-2795, Household Hazardous Waste

CONTRACT COST CHANGES

| | AMOUNT | PERCENT INCREASE OVER ORIGINAL CONTRACT | AUTHORIZED BY | SWMBE |
|------------------------|--------------------|--|--------------------------|--------------|
| Original Contract | \$5,569,058 | | Commission | 4% |
| Previous Change Orders | n/a | n/a | n/a | n/a |
| Requested Change Order | \$1,500,000 | 27% | Request of Commission | 20% |
| Total Change Orders | \$1,500,000 | 27% | | 20% |
| TOTAL | \$7,069,058 | | | 7.4% |

RESOLUTION

Authorizing the Executive Director to Reject Bids for Contract P-3160, Household Hazardous Waste Program, and to Execute Amendment Number Three to Contract P-2795, Household Hazardous Waste

RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to reject bids for Contract P-3160, Household Hazardous Waste Program.

FURTHER RESOLVED, by the Milwaukee Metropolitan Sewerage Commission, that the Executive Director is authorized to execute Amendment Number Three to Contract P-2795, Household Hazardous Waste, with Veolia Environmental Services to include an additional \$1,500,000 to cover program costs for 2024.